

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

September 2024 Board Meeting Minutes of LIFE Prep

Date: Monday, September 16, 2024

Time: 5:00 PM-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Members in attendance: Beth, Gillian, Christine, Brittany (by Google Meet)

Absent: Nou, Madison

Agenda: called to order by Beth Larson at 4:03

1. Conflict of Interest
 - none
2. Consent Items:
 - a. Review/approve August 2024 minutes
 - Gillian motions
 - Christine seconds
 - b. Review/approve September agenda
 - Christine motions
 - Gillian seconds
3. Authorizer Communication – (The Guild)
 - Received another email regarding a meeting about the Annual Report for October 1st
4. Executive Committee Report - Christine
 - None. Did not meet in September 2024 as of 9/16/24 board meeting.
5. Policy Committee Report – Christine/Leah
 - Review the privacy policy in regards to the school website and protecting information from going to 3rd parties
 - Standard policy based on Statute
 - Also needed for marketing
6. Finance Committee Report- Leah
 - No meeting since last board meeting as no budget changes have been needed
 - ADM is set at 125 and we are above that currently which is great
7. Executive Director's Report – Leah
 - Enrollment: 139 with pre-k
 - ADM: 125
 - Attendance: 93.7%
 - FAST testing began this week
 - PBIS began this week
 - PE will be added to the schedule starting in either October or November
 - CAREIALL PD has started for all licensed staff (except specialists)
 - Student discipline- nothing to report at this time, students are off to a great start!
 - HR- Two paraprofessionals and one special education teacher has been hired. Still looking for one more para
 - Fundraising- Michael is our fundraising champion this year! He has been looking for new opportunities
 - General updates/info- Met new Father Cyprian from the Church

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- Team Smile in October 15th- free dental care for all LP students
 - Food service has been amazing
 - Bussing has been a little rough, but getting better
 - Reminder that this is a renewal year for LP, and this will require a lot of support from the board. **Check email regularly for information!**
 - Actions needed- approve Privacy Policy
8. Public Communication to the Board
- None
9. Board Actions
- a. Check Register for August 2024
 - Gillian motions
 - Brittany seconds
 - b. Approve privacy policy
 - Gillian motions
 - Brittany seconds
10. Adjournment at 4:28 by Beth
- Gillian motions
 - Christine seconds

Next regular board meeting: Monday, October 21, 2024 @ 5 PM

Upcoming board meeting dates:

November 18th

December- no meeting

Jan. 27th

Feb 24th

March 17th

April 21st

May 19th- Annual

June 16th

July- no meeting but check email daily!