

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

November 2024 Board Meeting Minutes of LIFE Prep

Date: Monday, November 18, 2024

Time: 5:00 PM-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Members in attendance: Nou, Beth, Christine and Gillian

Also in attendance: Leah

Agenda: called to order at 5:08 by Nou

1. Conflict of Interest
 - None
2. Consent Items:
 - a. Review/approve October 2024 minutes
 - Gillian motions
 - Beth seconds
 - b. Review/approve November 2024 agenda
 - Gillian motions
 - Christine motions
3. Authorizer Communication – (The Guild)
 - Leah called them today in preparation for Friday's visit and to clarify documents and things needed.
 - There is an error on the Annual Report that should reflect that we actually did meet the achievement gap which is good news.
 - They will be here Friday around 9:00 for their visit.
4. Executive Committee Report - Nou
 - Met last Monday to go over board structure
 - Nou will be phasing her role out in the near future and we want to try to have a full board
5. Policy Committee Report – Christine
 - Been trying to meet to review 5 more policies but schedules have been difficult to line up.
 - Will meet to review and revise the next 5 policies and have ready for board approval at the January board meeting.
6. Finance Committee Report
 - None
7. Executive Director's Report – Leah
 - Enrollment: 140 with pre-k
 - ADM: 125.7
 - Attendance: 93%
 - Doing our best to work with new families coming in but many who have been coming in are due to behavioral issues which only continue here.
 - Communication with particular families due to behavior is unfortunately regular and weekly.
 - This brings concern to long term enrollment
 - Instruction/Curriculum:

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- T1 ends Nov. 22nd
 - Conferences were last week and attendance was less than ideal
 - Spent a lot of time discussing the difficulties we have with lack of parent engagement and preventing teacher burnout
 - Teachers are working to create creative and engaging lessons in preparation for FOL
 - We are halfway done with Careiall
 - Student Discipline:
 - Zero students were suspended in October
 - HR/ Personnel Management:
 - EL teacher will likely start within the next month
 - Fundraising:
 - Butter Braids fundraiser brought in \$1,000.00 profit
 - General Updates/Information:
 - PBIS assembly to take place on Nov. 22nd
 - Site visit is scheduled for Nov. 22nd
 - During Jan. board meeting, we will discuss student data and attendance
8. Public Communication to the Board
- None
9. Board Actions
- a. Check Register for October 2024
 - Gillian motions
 - Beth seconds
 - b. Vote on parent board member
 - Roll call vote: all in favor
 - Gillian motions
 - Beth seconds
10. Adjournment at 6:26 by Nou
- Gillian motions
 - Christine seconds

Next regular board meeting: Monday, January 27, 2025 @ 5 PM