

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

RESCHEDULED: June 2022 Board Meeting Agenda of LIFE Prep

Date: Thursday, June 30, 2022

Time: 5:30-7:00 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Attendance: Nou, Gillian, Christine, Katie, Leah
-Jeanna Junker (Q-comp leader)

Agenda: called to order at 5:51 by Nou

1. Conflict of Interest
 - None
2. Consent Items:
 - o Review/approve June 2022 agenda
 - Christine motions
 - Gillian seconds
 - o Review/approve May 2022 minutes
 - Gillian motions
 - Christine seconds
3. Authorizer Communication – (The Guild)
 - Email from the Guild regarding opportunity to attend training around high quality charter methodology at the end of July
4. Executive Committee Report – Nou
 - Discussed putting together an annual board calendar with yearly framework
 - Discussed Exec. Direction review
 - Plan to send survey out twice a year (after T1 and T2)
 - Discussed need to add more board members and when the next election can be held
 - After that, Christine will reach out to teachers for parent members and Nou will work on community members
5. Policy Committee Report – Christine
 - No policy meeting since last board meeting
6. Finance Committee Report – Katie
 - Budget set for approval
 - Shifted \$180,000 from ESSR to 2023 school year
 - Break even budget for ending calendar year
 - Discussed need to use some fund balance for upcoming year but the goal is to not have to the following year but the fund balance is very healthy
 - Enrollment is still what affects our budget the most and discussed what we are doing/ going to do to continue to boost enrollment
7. Executive Director's Report – Leah
 - Professional Development- FAST (replacing MAP), CPI, Literacy training and technology training.
 - Looking to add Trauma Informed Practices
 - Will also be focusing on special education training
 - Literacy training is an ongoing PD throughout the year with the literacy specialist

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- All teaching positions are full- pre-k, special education, reading specialist and 3rd grade have been hired
 - Science position has been cut for next year
 - Science Lab position is still open
 - AD and AA are on maternity/ paternity leave
 - Actions needed: lease approval and budget approval
8. Other Business -
- o COVID update
 - none
 - o Q-Comp end of year report- Jeanna Junker (Q-Comp Leader)
 - School wide goal was not met- 70% was the goal, 68% of student met it
 - Teacher Observation goal- 90% of teachers met this goal
 - PLC Goal- 16/21 classrooms met this goal
 - o Goals review
 - Nothing new at this time
 - o Executive Director performance evaluation (Closed session pursuant to Minnesota Statutes, Chapter 13D)
 - Closed at 7:13
 - Gillian motions to reopen at 7:14
 - Christine seconds
9. Public Communication to the Board
- None
10. Board Actions
- o Approve Check Register for May 2022
 - Katie motions
 - Gillian seconds
 - o Approve executive director contract
 - Christine motions
 - Gillian seconds
 - o Approve 2022-2023 budget
 - Katie motions
 - Gillian seconds
 - o Approve lease
 - Katie motions
 - Gillian seconds
11. Adjournment at 7:32
- Christine motions
 - Gillian motions

Next regular board meeting: Monday, August 15, 2022 @ 5pm

note this change from approved agenda