

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

November 2021 Board Meeting Agenda of LIFE Prep

Date: Monday - November 15, 2021

Time: 5:00-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Attendance: Nou, Gillian, Pang, Mike, Christine, Katie
Dawn, Christyna, Leah

Agenda: Called to order at 5:04 by Nou

1. Consent Items:
 - o Review/approve November 2021 agenda
 - Christine motions
 - Katies seconds
 - o Review/approve October 2021 minutes
 - Mike motions
 - Pang seconds
2. Authorizer Communication – (The Guild)
 - o Discussed World's Best Workforce
 - o Annual report due Dec. 15th
3. Executive Committee Report – Nou
 - o New building committee
 - Lease ends May 2022
 - Christine, Katie, Nou and Pang will join this committee
4. Policy Committee Report – Christine
 - o Still waiting for access from MNSBA
 - o Once we have access we will move forward
5. Finance Committee Report – Katie
 - o Approx. 1 ½ to use remaining ESSR funds
 - o Need more student computers
 - o Audit is almost complete- Deadline is Nov. 30th
 - o Fund Balance is at 27%, goal is 21%
6. Executive Director's Report – Leah
 - o Q-comp observations have started- all informal observations this year
 - o Meetings have also begun
 - o First cycle of Title is complete and benchmark testing is going on for
 - o Native American Heritage Month- final project will be sent to families
 - o Conferences took place last Friday
 - Were offered both in-person and online
 - o Veterans Day program last Friday put on by music teacher
 - 6 veterans attended and 4th, 5th, and 6th grade honors choir performed
 - o SPED coordinator position still posted
 - o New cleaning company started
 - o Science teacher posted, teachers adding science into their schedule
 - o Playground- have not received letter from attorney as of yet
 - Lease is very vague which leaves a lot of room for confusion

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- Still unclear whose responsibility the playground is
- Discussed options going forward (buying current building, purchasing a different building within a 5 mile radius)
- 503c will need to be restarted and property lists put together
- 1 current case of COVID
- Still doing weekly testing, participation in testing program has grown

7. Other Business -

- COVID update
 - Discussed above
- Board nomination - B. Larson
- Goals review

Goal 4 – Satisfaction Survey: LIFE Prep School will administer a satisfaction survey, annually, to parents, students and staff and maintain an 80% approval rating or better on both surveys.

The survey will show:

- 80% of parents will agree or strongly agree that they are satisfied with the academic progress and programming for their student.
- 80% of students in grades 4-6 will agree or strongly agree they are learning, feel safe at school and believe they are valued at LIFE Prep School.
- 80% of staff will agree or strongly agree LIFE Prep School is meeting academic expectations, values all staff, and feels safe at school.
 - Will likely go out in March

Goal 8 – Ready for School: 80% of students enrolled in Pre-K at LIFE Prep will be proficient on the Kindergarten level reading assessment in the spring preceding their Kindergarten year. This goal is aligned with WBWF goal, “all children are ready for school.”

- Working through assessments and new assessments have been added from within the new curriculum

8. Public Communication to the Board

- None

9. Board Actions

- Approve Check Register for October 2021
 - Katie motions
 - Pang seconds
- Approve board nomination
 - Unanimous vote in favor
- Change date of December board meeting to December 6
 - Mike motions
 - Katie seconds

10. Adjournment at 5:50

- Pang motions

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- o Gillian seconds

Next regular board meeting: Monday, December 6, 2021 @ 5:00pm