

## LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

### July Board Meeting Agenda of LIFE Prep

**Date:** Monday - July 19, 2021

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

**Attendees:** Nou, Leah, Mike, Katie, Christine

**Agenda:** called to order at 5:11 by Nou Yang

1. Consent Items:
  - Review/approve agenda
    - Christine motions
    - Mike seconds
  - Review/approve minutes
    - Christine motions
    - Mike seconds
2. Authorizer Communication – (The Guild)
  - PIP in progress
  - Revised contract submitted
3. Executive Committee Report – Nou
  - Lorna has resigned from the board- will get clarification on which type of member can take the open position
  - Would like to add another teacher if possible
  - Contracts have been signed
  - Continuing to work on clarification of Administrative policy and would like to adjust policy to include only Director and Assistant Director
  - Director and Assistant Director will submit individual goals for upcoming school year
  - Would like to send out an email to teachers at the beginning of the school year
  - In-person meetings going forward for Board and all committees
  - Still looking to fill Vice Chair position
  - Discussed board make-up and goals for filling in additional positions
4. Policy Committee Report – Christine
  - Did not meet in July
  - Will continue working on policy revisions for approval and will update website when finished
  - Will review Administrative Hiring Policy
5. Finance Committee Report – Katie
  - Van will be purchased with Gen Ed funds
  - Enrollment approximately at 224, MDE has 217, budget was set at 206

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- Would like to boost Pre-k enrollment
  - Audit set for Sept 23rd
6. Executive Director's Report – Leah
- Enrollment is at approximately 224 for next year- (14 Pre-k)
  - New Pre-k and K curriculum purchased- The Creative Curriculum
  - Currently working on selecting 1st- 6th literacy curriculum
  - PD for workshop week includes First Aid, CPI, The Creative Curriculum training (Pre-k & K) and technology, dyslexia training
  - Gen Ed route every day with new Gen Ed van
  - 6 paraprofessional, two 5th grade and 1 K teacher position available
  - Brochure is complete and will go out next week
  - EPICENTER- need to update
  - Continuing to work on marketing boost
7. Other Business -
- updated contract to MDE

**Goal 4 – Satisfaction Survey:** LIFE Prep School will administer a satisfaction survey, annually, to parents, students and staff and maintain an 80% approval rating or better on both surveys.

The survey will show:

- 80% of parents will agree or strongly agree that they are satisfied with the academic progress and programming for their student.
- 80% of students in grades 4-6 will agree or strongly agree they are learning, feel safe at school and believe they are valued at LIFE Prep School.
- 80% of staff will agree or strongly agree LIFE Prep School is meeting academic expectations, values all staff, and feels safe at school.

FY 21	FY22	FY23
80%	80%	80%

- Will look at survey results

**Goal 6 – Achievement Gap:** For students in grades 3-6 who have been continuously enrolled for one year, the reading gap of 3.5% (between the “all” and “black” student population) will be reduced .5% annually, from the original baseline. This goal is aligned with WBWF goal, “all racial and economic achievement gaps are closed.”

Baseline	FY 2021	FY 2022	FY 2023
3.5%	3%	2.5%	2%

- Goal should be based on free and reduced lunch

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- Need to clarify this goal
- 8. Public Communication to the Board
  - None
- 9. Board Actions
  - Approve Check Register for June
    - Christine motions
    - Katie seconds
- 10. Adjournment - adjourned at 6:19 p.m.
  - Katie motions
  - Christine motions

### **Next regular board meeting: Monday, August 16, 2021 @ 5:00pm**

-Nou will not be present at August Board Meeting, Mike will run meeting in place of Nou